

# BREVARD COUNTY HOUSING FINANCE AUTHORITY

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## AGENDA

Brevard County Agricultural Center, 3695 Lake Drive, Cocoa, Florida  
Or by Telephone: 1-877-304-9269; passcode 554542  
Wednesday, October 22, 2025, 3:00 p.m.

- I. Call to Order of Meeting, determination of a quorum and acknowledgment of publication of Notice of Meeting
- II. Public Comment
- III. CONSENT AGENDA:
  - A. Approval of Minutes of June 25, 2025 meeting
  - B. Approval of payment of Hendrickson Ink invoice for website maintenance
  - C. Approval of reimbursement of Florida ALHFA conference expenses
  - D. Approval of payment of Florida ALHFA annual dues for 2025-2026
  - E. Approval of payment of invoice of Public Resource Advisory Group for 3<sup>rd</sup> Quarter, 2025
  - F. Approval of payment of invoices of Angela A. Abbott, P.A. for 2<sup>nd</sup> and 3<sup>rd</sup> Quarter, 2025
  - G. Approval of payment of Annual Special District fee for FY 2025-2026
  - H. Approval of Public Depositor Annual Report to Chief Financial Officer
  - I. Approval of 12 Month Planning Goals, and Goals and Objectives
  - J. Approval of engagement letters with Saltmarsh CPAs, Inc.
  - K. Approval of payment of NALHFA, FLALHFA and Florida Housing Coalition conference registration fees and authorization to incur reimbursable expenses for 2026
  - L. Approval of 2026 Public Meeting Schedule
  - M. Approval of budget for fiscal year 2025-2026 and adoption of Resolution No. 2025-04 entitled:

## RESOLUTION ADOPTING THE 2025-2026 BUDGET FOR THE BREVARD COUNTY HOUSING FINANCE AUTHORITY

- IV. Report of Treasurer, Barry Forbes: Presentation of 3<sup>rd</sup> and 4<sup>th</sup> Quarter, FY 2024-2025 Treasurer's Reports
- V. Special Projects: Status Report on loan to Community of Hope

VI. Multi-Family Programs:

- A. Discussion regarding status of application of Kittle Property Group, Inc. (Sunset Palms Apartments Project)
  - 1. Consideration of waiver request
  - 2. Approval of Resolution No. 2025-05 entitled:

A RESOLUTION OF THE BREVARD COUNTY HOUSING FINANCE AUTHORITY AUTHORIZING THE ISSUANCE BY THE AUTHORITY OF NOT EXCEEDING \$41,000,000 IN AGGREGATE PRINCIPAL AMOUNT OF ITS MULTIFAMILY HOUSING REVENUE NOTE, SERIES 2025 (SUNSET PALMS APARTMENTS); ESTABLISHING PARAMETERS FOR THE AWARD OF THE SALE THEREOF AND ESTABLISHING CRITERIA FOR DETERMINING THE TERMS THEREOF, INCLUDING THE DATE, INTEREST RATES, INTEREST PAYMENT DATES AND MATURITY SCHEDULE AND OTHER TERMS OF SUCH NOTE; APPROVING THE FORMS OF AND AUTHORIZING THE EXECUTION OF A FUNDING LOAN AGREEMENT, PROJECT LOAN AGREEMENT, LAND USE RESTRICTION AGREEMENT, AND RELATED LOAN DOCUMENTS; AUTHORIZING THE NEGOTIATED ISSUANCE AND DELIVERY OF THE NOTE; AUTHORIZING THE APPOINTMENT OF A FISCAL AGENT FOR THE GOVERNMENTAL NOTE; AUTHORIZING THE CHAIR OR VICE CHAIR OR ANY AUTHORITY MEMBER AND THE SECRETARY TO TAKE ANY OTHER ACTIONS NECESSARY TO ISSUE THE NOTE AND MAKING OTHER PROVISIONS IN CONNECTION THEREWITH; AND PROVIDING AN EFFECTIVE DATE

- B. Discussion regarding status of The Everly at Cocoa Project and consideration of parking waiver request

VII. Single Family Programs:

- A. Status report on 2012-2025 TBA Program and discussion regarding funding of Down Payment Assistance loans and potential partnership with Brevard County
- B. Discussion regarding allocation process and approval of Resolution No. 2025-06 entitled:

A RESOLUTION OF THE BREVARD COUNTY HOUSING FINANCE AUTHORITY APPROVING A PLAN OF FINANCE INVOLVING THE ISSUANCE BY AUTHORITY OF ITS SINGLE FAMILY MORTGAGE REVENUE BONDS IN AN AGGREGATE FACE AMOUNT OF NOT TO EXCEED \$75,000,000 IN ONE OR MORE SERIES; APPROVING USE OF STATE-AWARDED PRIVATE ACTIVITY BOND ALLOCATION (“ALLOCATION”) FOR MORTGAGE CREDIT CERTIFICATE PROGRAMS OR MULTIFAMILY CARRY FORWARD; AUTHORIZING THE PROPER OFFICERS OF THE AUTHORITY TO DO ALL THINGS NECESSARY OR ADVISABLE IN CONNECTION WITH THE PLAN OF FINANCE AND RATIFYING PRIOR ACTIONS REGARDING SAME; AND PROVIDING AN EFFECTIVE DATE FOR THIS RESOLUTION.

- C. Status report on second mortgages

VIII. Report of Public Resources Advisory Group, Inc..

IX. Report of Angela A. Abbott, Esquire.

X. Other:

- A. Approval of request for contribution to Sadowski Education Effort
- B. Approval of extension of Bond Counsel and Disclosure Counsel engagement agreements and Approval of Extension of Financial Advisor Agreement or direction to distribution Request for Proposals

XI. Adjournment